

Name: _____

CLAQET COMMA RULES

C = Compound sentences need a comma before the conjunction that joins two or more sentences together. 1) *Mary ran home, and David followed her.* 2) *He loves her, but she dreams of another.*

Know your conjunctions (FANBOYS): for, and, nor, but, or, yet, so

L = When listing three or more things in a series, you need to separate them with commas. 1) *My grandma knits, bakes, and plays soccer.* 2) *My brother enjoys arguing, wrestling, and invading my room.*

A = When you use two or more adjectives before a verb or noun, they need to be separated by commas. 1) *Kevin washes his tiny, trembling Chihuahua.* 2) *The dog shook so hard that black, squirming fleas landed on Kevin's face.*

Q = After a dialogue tag (he/she said), you need a comma before you begin the quote. 1) *She said, "Lollipops are the best!"* 2) *Mark shook his head and argued, "No way! Chocolate is much better."* Also a comma can follow a quote before the dialogue tag, inside the quotes. 1) *"Please come," said Tia.*

E = Extra information inserted into the middle of a sentence needs commas before and after; extra info at the end of a sentence just need a comma before. 1) *Merle sold his box of cookies, the minty kind, to his neighbor Pearl.* 2) *She ate them in one sitting, though they were stale.*

T = Transitional words or phrases, at the beginning of sentences, need to be separated from the main sentence with a comma. 1) *As a result, she asked him to marry her.* 2) *However, he enjoyed his bachelor lifestyle too much.*

Name _____

CLAQET Comma Practice Worksheet -- Directions:

Add a comma(s) where necessary in the following sentences. Next to the number, write the one letter code for the comma rule in that sentence.

Codes:

C = Compound sentence

L = Listing items (item 1, item 2, and item 3)

A = Adjectives, two or more (adjective 1, adjective 2 Noun)

Q = Quotations that need a comma(s) to be punctuated properly

E = Extra information

T = Transitional clause, phrase, or word.

___ 1. Frank devours slices of cake but he first removes the frosting with a knife.

___ 2. Although Sandy cherishes her dogs she never gives them baths.

___ 3. Frank claims that Sandy's pooches all sheepdogs are the smelliest in town.

___ 4. He compares the enormous matted dogs to wooly mammoths.

___ 5. Sandy says "They smell the way dogs are supposed to smell."

___ 6. Mr. Holler Mrs. Sampson and Ms. Lint were my first grade teachers.

___ 7. Because I read at a high level my teachers suggested that I skip the next grade.

___ 8. My mother didn't think I was ready and my father agreed.

___ 9. The next year third grade my teachers challenged me more and made me work harder.

___ 10. The rigorous engaging material forced me to focus and appreciate school.

___ 11. As a result my parents were glad that they had passed on skipping me up a grade.

___ 12. "I think I should be your boyfriend" Frank told Sandy.

___ 13. He explained in his romantic fashion that no other man would be willing to groom her dogs for her.

ANSWER SHEET

Comma Practice Worksheet -- Directions:

Add a comma(s) where necessary in the following sentences. Next to the number, write one letter code for the comma rule in that sentence.

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__C_ 1. Frank devours slices of cake, but he first removes the frosting with a knife.

__T_ 2. Although Sandy cherishes her dogs, she never gives them baths.

__E_ 3. Frank claims that Sandy's pooches, all sheepdogs, are the smelliest in town.

__A_ 4. He compares the enormous, matted dogs to woolly mammoths.

__Q_ 5. Sandy says, "They smell the way dogs are supposed to smell."

__L_ 6. Mr. Holler, Mrs. Sampson, and Ms. Lint were my first grade teachers.

__T_ 7. Because I read at a high level, my teachers suggested that I skip the next grade.

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__T_ 11. As a result, my parents were glad that they had passed on skipping me up a grade.

__Q__ 12. "I think I should be your boyfriend," Frank told Sandy.

E 13. He explained, in his romantic fashion, that no other man would be willing to groom her dogs for her.

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Pd: _____

C (compound sentences) and A (adjective) Quiz

from CLAQET

* Insert one comma into the following sentences.

1. I want to be rich like Kanye and Kim yet I find them so shallow.
2. Where are the sweet red strawberries?
3. Monkeys are nice but she prefers tigers.
4. Sherri wanted to eat all the tender fried shrimp.

* Rewrite the following sentences, turning them into compound sentences that contain a comma and a conjunction (FANBOYS). No semicolons. 2pts each.

5. The whole family strolled downtown, then they devoured a large pizza at Phil's. _____

6. Connie dove into the lake water her sister worried that she'd drown.

* Write two original sentences with two or more adjectives (before nouns or verbs) that is properly punctuated with commas. 2pts. each.

7. _____

8. _____

ANSWER SHEET

**C (compound sentences) and A (adjective) Quiz
from CLAQET**

* Insert one comma into the following sentences.

7. I want to be rich like Kanye and Kim, yet I find them so shallow.

8. Where are the sweet, red strawberries?

9. Monkeys are nice, but she prefers tigers.

10. Sherri wanted to eat all the tender, fried shrimp.

* Rewrite the following sentences, turning them into compound sentences that contain a comma and a conjunction (FANBOYS). No semicolons. 2pts each.

11. The whole family strolled downtown, then they devoured a large pizza at Phil's. _____
The whole family strolled downtown, and then they devoured a large pizza at Phil's. _____

12. Connie dove into the lake water her sister worried that she would drown.

Connie dove into the lake water, and her sister worried that she would drown. _____

* Write two original sentences with two or more adjectives (before nouns or verbs) that is properly punctuated with commas. 2pts. each.

7. _____ *answers can vary* _____

8. _____ *answers can vary* _____

Name: _____

The “C” and “T” in CLAQET Worksheet
Compound Sentence and Transitional Phrase/Word

*Add one comma per sentence and write the code for the rule next to the number

- ____ 1. Why do the birds sing but I can't hear them?
- ____ 2. After the bell rang Dan apologized to his teacher for being late.
- ____ 3. Before Sam understood how to skip he just hopped through the park.
- ____ 4. Call her sleepy but don't you dare call her grumpy.
- ____ 5. Dan revised his paper again and again and he earned a solid A.
- ____ 6. If you like the idea of dancing with bears you should read this book about a picnic with teddy bears.
- ____ 7. Wilson Owen Smacker Dacker hated his name so he hired a lawyer to change it to Johnny Dare.
- ____ 8. Sarah rolled her eyes but she didn't say a word when she heard the news.
- ____ 9. Until we fix the fence please don't let the dogs play in the backyard.
- ____ 10. Tara is the strangest girl I know and I know a lot of strange girls.
- ____ 11. Since Fran ate that apple she won't stop looking in the mirror and saying, "I'm prettier than you."

___ 12. Unless scientists are totally wrong gravity is here to stay.

ANSWER SHEET

The “C” and “T” in CLAQET Worksheet Compound Sentence and Transitional Phrase/Word

*Add one comma per sentence and write the code for the rule next to the number

___C___ 1. Why do the birds sing, but I can't hear them?

___T___ 2. After the bell rang, Dan apologized to his teacher for being late.

___T___ 3. Before Sam understood how to skip, he just hopped through the park.

___C___ 4. Call her sleepy, but don't you dare call her grumpy.

___C___ 5. Dan revised his paper again and again, and he earned a solid A.

___T___ 6. If you like the idea of dancing with bears, you should read this book about a picnic with teddy bears.

___C___ 7. Wilson Owen Smacker Dacker hated his name, so he hired a lawyer to change it to Johnny Dare.

___C___ 8. Sarah rolled her eyes, but she didn't say a word when she heard the news.

___T___ 9. Until we fix the fence, please don't let the dogs play in the backyard.

___C___ 10. Tara is the strangest girl I know, and I know a lot of strange girls.

___T___ 11. Since Fran ate that apple, she won't stop looking in the mirror and saying, "I'm prettier than you."

__T__ 12. Unless scientists are totally wrong, gravity is here to stay.

Student name: _____

Period _____

Dialogue Punctuation Study Guide:

Overview and focus on “Q” from CLAQET

- 1) The marks around direct quotes (the words that characters actually say) are called _____ marks.
- 2) The first word inside quotation marks needs to be _____.
- 3) When a new character speaks, you start a new _____.

Ex: “Hello there,” said Mary. “I hope you are well.”

“Hello there yourself,” said Frank.

- 4) When a dialogue tag (which identifies the speaker) begins the sentence, you follow the dialogue tag with a _____ – **the rule code “Q” in CLAQET**.

Ex: Her sister said, “I hate these pants.”

Sarah nodded her head and said, “There are too many rips.”

- 5) Do not end a quotation followed by a dialogue tag with a period. Typically you use a comma here to connect the line of dialogue with the dialogue tag (**“Q” from CLAQET**).

Incorrect: “I like ham better anyway.” Sam piped in.

Correct: “I like ham better anyway,” Sam piped in.

- 6) If the phrase or sentence in the quotation is a question or exclamation before the dialogue tag, you replace this comma inside the quotes with a question mark or exclamation point.

Incorrect: “Where am I,” asked Mary.

Correct: "Where am I?" asked Mary.

7) Almost always, punctuation at the end of a quote goes _____ the quotation.

Ex: Mary sighed and said, "The dog ate our Thanksgiving turkey."

"Are you kidding me?" Michael asked.

(Turn sheet over)

Choose the correctly punctuated sentence:

1) _____

- A. "The pecan ice cream tastes like sweet butter" said Sarah.
- B. "The pecan ice cream tastes like sweet butter said Sarah."
- C. The pecan ice cream tastes like sweet butter, said Sarah.
- D. "The pecan ice cream tastes like sweet butter," said Sarah.

2) _____

- A. At the top of his lungs, Zion yelled, "Go team! Win, win, win!"
- B. "At the top of his lung," Zion yelled, "Go team! Win, win, win!"
- C. At the top of his lungs, Zion yelled "Go team! Win, win, win!"
- D. At the top of his lungs, Zion yelled, "Go team! Win, win, win"!

3) _____

- A. Alexis jumped up and said "the box was purple."
- B. Alexis jumped up and said, "The box was purple."
- C. Alexis "jumped up and said the box was purple."
- D. Alexis jumped up and said, "The box was purple".

4) _____

- A. Sitting on a branch, Dale sang "Oh moon, oh moon. I love you moon."
- B. Sitting on a branch, "Dale sang, Oh moon, oh moon. I love you moon."
- C. Sitting on a branch, Dale sang, "Oh moon, oh moon. I love you moon".
- D. Sitting on a branch, Dale sang, "Oh moon, oh moon. I love you moon."

** For number 5, if the phrase or sentence in the quotation is a question or exclamation that's coming before the dialogue tag, you replace this comma inside the quotes with a question mark or exclamation point.

5) _____

- A. "Who are you," Jose asked?
- B. "Who are you? Jose asked."
- C. "Who are you?" Jose asked.
- D. "Who are you" Jose asked.

ANSWER SHEET

Dialogue Punctuation Study Guide:

Overview and focus on "Q" from CLAQET

8) The marks around direct quotes (the words that characters actually say) are called _____ *QUOTATION* _____ marks.

9) The first word inside quotation marks needs to be _____ *CAPITALIZED* _____.

10) When a new character speaks, you start a new _____ *PARAGRAPH* _____.

Ex: "Hello there," said Mary. "I hope you are well."

"Hello there yourself," said Frank.

11) When a dialogue tag (which identifies the speaker) begins the sentence, you follow the dialogue tag with a _____ *COMMA* _____ – **the rule code "Q" in CLAQET**.

Ex: Her sister said, "I hate these pants."

Sarah nodded her head and said, "There are too many rips."

12) Do not end a quotation followed by a dialogue tag with a period. Typically you use a comma here to connect the line of dialogue with the dialogue tag ("**Q**" from CLAQET).

Incorrect: "I like ham better anyway." Sam piped in.

Correct: "I like ham better anyway," Sam piped in.

13) If the phrase or sentence in the quotation is a question or exclamation before the dialogue tag, you replace this comma inside the quotes with a question mark or exclamation point.

Incorrect: "Where am I," asked Mary.

Correct: "Where am I?" asked Mary.

14) Almost always, punctuation at the end of a quote goes _____*INSIDE*_____ the quotes.

Ex: Mary sighed and said, “The dog ate our Thanksgiving turkey.”

“Are you kidding me?” Michael asked.

(Turn sheet over)

Choose the correctly punctuated sentence:

6) ___D_____

- A. “The pecan ice cream tastes like sweet butter” said Sarah.
- B. “The pecan ice cream tastes like sweet butter said Sarah.”
- C. The pecan ice cream tastes like sweet butter, said Sarah.
- D. “The pecan ice cream tastes like sweet butter,” said Sarah.

7) ___A_____

- A. At the top of his lungs, Zion yelled, “Go team! Win, win, win!”
- B. “At the top of his lung,” Zion yelled, “Go team! Win, win, win!”
- C. At the top of his lungs, Zion yelled “Go team! Win, win, win!”
- D. At the top of his lungs, Zion yelled, “Go team! Win, win, win”!

8) ___D_____

- A. Alexis jumped up and said “the box was purple.”
- B. Alexis jumped up and said, “The box was purple.”
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9) ___C_____

- A. Sitting on a branch, Dale sang “Oh moon, oh moon. I love you moon.”
- B. Sitting on a branch, “Dale sang, Oh moon, oh moon. I love you moon.”
- C. Sitting on a branch, Dale sang, “Oh moon, oh moon. I love you moon”.
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10) ____C____

- A. "Who are you," Jose asked?
- B. "Who are you? Jose asked."
- C. "Who are you?" Jose asked.
- D. "Who are you" Jose asked.

Name: _____

CLAQET Quiz Directions:

Add comma(s) where needed in the following sentences, and before the number, write the letter code for the comma rule.

Codes:

C = Compound sentences

T = Transitional clause, phrase, or word

E = Extra Information

L = Listing item (item 1, item 2, and item 3)

A = Adjectives, two or more (adjective 1, adjective 2 Noun/Verb)

Q = Quotations that are preceded or followed by a comma to be punctuated properly

- _____ 1. Dave reads strange spooky books for fun.
- _____ 2. If you can't stop sneezing you should go to the nurse.
- _____ 3. When he plays the violin his mother clenches her jaw and tries to smile.
- _____ 4. I tried filleting a fish a striped bass without much success.
- _____ 5. Lisa David Frank and Bob play together on a baseball team.
- _____ 6. Diane bakes chocolate chip cookies and she dips them in milk.
- _____ 7. Scott yelled "Will you wake up already!"
- _____ 8. No one ever eats the pickles peppery cheese and green tea that Grandpa
brings home from the grocery store.
- _____ 9. My family hugs a lot but we never say that we love each other.

- _____ 10. Ian sighs and bites into his cold hard waffle.
- _____ 11. Mr. Parker my favorite teacher has a powerful voice.
- _____ 12. “You can handle six more days of school” said Mrs. Rodd.

Extra Credit (just add commas) – Whenever they visit I hide in my room and my mother says afterwards “Thank goodness that’s over.”

ANSWER SHEET

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